

13. Next Steps After Initial Investigation (Detailed Process)

In the event that a concern regarding radicalisation or extremism is reported and an initial investigation has been conducted by the Designated Safeguarding Officer (DSO), D. Baxter, the following detailed steps will be taken to ensure a robust and effective response:

13.1 Comprehensive Risk Assessment

The DSO will conduct a thorough risk assessment, including:

- **Analysis of the Concern:**
 - Review the nature and severity of the concern (e.g., statements made, behaviours observed, or materials accessed).
 - Evaluate any potential links to known extremist ideologies or organisations.
- **Identification of Vulnerabilities:**
 - Assess if the individual is vulnerable due to factors such as isolation, mental health issues, or exposure to radicalising influences.
- **Environmental Context:**
 - Consider environmental factors, such as peer pressure, family circumstances, or community tensions, that may contribute to radicalisation.

The DSO will then categorise the level of risk as low, medium, or high, determining the appropriate response based on this assessment.

13.2 Escalation and External Referral

If further action is required beyond internal safeguarding, the DSO will follow these steps:

1. Referral to the Local Authority Prevent Lead:

- Provide a written summary of the concern, risk assessment, and evidence to the Local Authority Prevent Coordinator.
- Act in accordance with the Prevent Duty Guidance, which includes supporting multi-agency responses.

2. Engagement with the Channel Programme (if applicable):

- Refer the individual to the **Channel Panel**, a multi-agency body designed to provide tailored support to individuals at risk of radicalisation.
- The DSO will attend Channel meetings (if requested) and contribute to the creation and implementation of a support plan.

3. Reporting to Law Enforcement (if necessary):

- For high-risk cases involving immediate danger or evidence of terrorism-related activity, contact Counter-Terrorism Policing or the local police force directly.
- If criminal activity is suspected, cooperate with police investigations while ensuring safeguarding responsibilities remain a priority.

13.3 Internal Safeguarding Actions

If external referral is not required or while awaiting external support, the DSO will implement the following measures:

- **Increased Monitoring:**
 - Observe the individual's behaviour during training and other interactions to identify any further risks.
 - Keep detailed records of all observations and interactions.

- **Mentorship and Guidance:**
 - Provide the individual with positive role models and mentors within the organisation to counteract negative influences.
 - Promote critical thinking and encourage discussion about British values, diversity, and inclusivity.
- **Education and Awareness:**
 - Arrange workshops or sessions on topics like tolerance, mutual respect, and online safety to address vulnerabilities in a group setting.

13.4 Family or Guardian Engagement

For cases involving minors or dependent individuals, the DSO will:

- Inform parents/guardians of the concern, unless doing so poses additional risk to the individual.
- Collaborate with parents/guardians to understand the individual's context and identify protective factors within the home environment.
- Offer resources or referrals to external support services for the family.

13.5 Multi-Agency Collaboration

Where necessary, the DSO will engage with:

- **Local Safeguarding Boards:**
 - Share information and seek advice to ensure the individual's safety and well-being.
- **Educational Institutions or Employers** (if applicable):

- Work with schools, colleges, or workplaces to align safeguarding measures across all environments where the individual may be at risk.

13.6 Documentation and Secure Record-Keeping

The DSO will maintain comprehensive and secure records, including:

- Detailed notes on all concerns, evidence, and actions taken.
- Copies of all communications with external agencies, including referrals, meeting minutes, and action plans.
- Progress updates, monitoring reports, and final case reviews.

Records will be stored securely and accessed only by authorised personnel in compliance with data protection laws, including GDPR.

13.7 Review and Follow-Up

The DSO will schedule regular reviews to monitor progress and address any ongoing risks:

- **Post-Intervention Review:**
 - Assess the effectiveness of external or internal support measures after the intervention.
- **Long-Term Monitoring:**
 - Continue to monitor the individual's behaviour for any recurring signs of radicalisation or vulnerabilities.
- **Ongoing Support:**
 - Ensure the individual has access to long-term support, such as counselling or mentorship, if needed.

If new concerns arise, the DSO will reinitiate the risk assessment process and adjust safeguarding measures accordingly.

14. Communication and Transparency

Prestige Martial Arts will ensure transparency throughout the process, maintaining open communication with relevant stakeholders, including:

- The individual (where appropriate).
- Parents/guardians (if applicable).
- External agencies involved in the case.

By following this detailed process, Prestige Martial Arts ensures a consistent, effective, and collaborative approach to addressing concerns related to extremism or radicalisation, safeguarding both individuals and the wider community.

Policy to be review annually from 28.12.2024